
COUNCIL

BULLETIN

Issued Week Ending Thursday, 11 March 2021

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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Telephone: 01992 564443



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 15 March 2021 – 21 March 2021

Monday 15 March	7.00pm	Local Councils' Liaison Committee	
Tuesday 16 March	7.00pm	Council Housebuilding Cabinet Committee	
Wednesday 17 March	7.00pm	Licensing Committee - Cancelled District Development Management Committee	
Thursday 18 March			
Friday 19 March			
Saturday 20 March			
Sunday 21 March			

Week Two: 22 March 2021 – 28 March 2021

Monday 22 March	5.00pm 7.00pm	Epping Forest Local Highways Panel Audit and Governance Committee	
Tuesday 23 March	7.00pm	Portfolio Holder Advisory Group Air Quality	
Wednesday 24 March	7.00pm	Area Plans Sub-Committee South	
Thursday 25 March			
Friday 26 March			
Saturday 27 March			
Sunday 28 March			

Week Three: 29 March 2021 – 4 April 2021

Monday 29 March	7.00pm	Stronger Place Select Committee	
Tuesday 30 March	7.00pm	Stronger Communities Select Committee	
Wednesday 31 March	7.00pm	Area Planning Sub-Committee East	
Thursday 1 April	6.00pm 7.00pm	Executive Briefing Local Plan Cabinet Committee	
Friday 2 April			
Saturday 3 April			
Sunday 4 April			

Week Four: 5 April 2021 – 11 April 2021

Monday 5 April			
Tuesday 6 April	10.00am	Licensing Sub-Committee	
Wednesday 7 April	7.00pm	Area Planning Sub-Committee West	
Thursday 8 April			
Friday 9 April			
Saturday 10 April			
Sunday 11 April			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

Member Contact

Please be aware that all Member queries should be logged using https://eppingforestdc-self.achieveservice.com/service/Member_Contact as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

Members iPad / Technology Issues

Please email details of your issue to MemberContact@eppingforestdc.gov.uk and an ICT ticket will be raised on your behalf.

PART C - GENERAL INFORMATION

1. COUNCILLOR MOHINDRA

Please be aware that Councillor Mohindra has resigned his District Council seat in the Grange Hill ward, and a request has been received to hold a by-election for his vacant seat. This by-election will be held on 6 May 2021.

Councillor Mohindra was due for re-election in 2022 anyway, so the successful candidate in May will serve out the remaining year of that term.

(Further info: Gary Woodhall ext 4470)

2. CONSTITUTION WORKING GROUP MEETING CANCELLATION

Members are advised that the next meeting of the Constitution Working Group on 18 March has been cancelled because of a lack of items of business.

(Further information: V Messenger ext 4243)

3. COUNTRYCARE CATCH-UP WINTER 2020-21 (Pages 13 - 16)

Please see attached.

4. REMINDER - MEMBERS J9 TRAINING - TUESDAY 23RD MARCH AT 6.30PM.

Would Members who would like to attend the J9 Training please register interest by emailing j9community@outlook.com

5. CONTACT INFORMATION

Jack Cooper our Members Team Manager has now left the organisation.

Please email any queries to the MemberContact@eppingforestdc.gov email address which will ensure your message is picked up straight away

(Further information: Susan Lewis ext 4508)

6. MEMBER CONTACT

When using the Member Contact form would Councillors please be reminded that they include as much information as possible for example, the residents details, any account or reference numbers, business name and address etc.

7. WEBCAST TOP 10 (Pages 17 - 18)

Please see attached.

8. ETRO LETTER TO RESIDENTS HIGH BEACH (Pages 19 - 22)

Please see attached.

9. MONEY SUPERMARKET - BURGLARY HOTSPOTS (Pages 23 - 24)

Please see attached.

10. STAY SAFE, STAY AWARE, TAKE CARE. ALL THE INFORMATION YOU NEED IN ONE BAG

The Epping Forest District Council, Community, Culture and Wellbeing Team along with The Community Resilience Team have been busy working with lots of other partners to put together a free information bag to help you Stay Safe, Stay Aware and Take Care.

During the coronavirus pandemic it has become more important than ever to make sure we are aware of the ever-evolving scams and other advice, that is out there to help and inform us. Scammers are taking advantage of the current situation, so we decided to put together our Stay Safe FREE bag of information.

We have joined forces with Essex Police, Essex County Fire Service, East of England Ambulance, Age UK, Citizens Advice Bureau and Voluntary Action Epping Forest to mention a few.

The FREE bag of information contains “The Little Book of Big Scams” and advice and information on a multitude of other topics including Fire Safety, Crime Prevention and EFDC Community Culture and Wellbeing Teams projects.

730 of the 1000 bags have already been distributed in the community with special thanks to all of our Community Champions, local pharmacists, doctors and various Resident’s Association across the Epping Forest district who have all worked with us to get the bags out to the community in a safe way.

What people are saying : “ I sat down and read through the book yesterday afternoon and it was really interesting, the next day I got a phone call and knew straight away - that’s a scam and put down the phone, all because I read the book “ Via one of our Community Champions.

We also have a digital version of some of the information that is in the Stay Safe bags so if you want a copy emailed to you please contact either Karen Murray, Community Engagement Officer kmurray@eppingforestdc.gov.uk or Wendy Cockbill, Community Engagement Assistance wcockbill@eppingforestdc.gov.uk to get a copy today.

11. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications to vary a Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Hole In One Ltd

Address of Premises: Restaurant at Abridge Golf & Country Club, Epping Lane, Stapleford Tawney, Essex RM4 1ST

Brief details of the nature of the application:

The application is for a new Premises Licence for a restaurant at Abridge Golf & Country Club. The applicant is applying for the following licensable activities:

Supply of Alcohol (on the premises only)

Monday to Sunday 08:00 to 00:00

Provision of Recorded Music

Monday to Sunday 08:00 to 00:00

Provision of Live Music

Monday to Sunday 08:00 to 00:00

Hours Premises will be open to the public

Monday to Sunday 08:00 to 00:00

Seasonal Variation for all of the above activities

New Year's Eve 08:00 to 02:00

Consultation Period From: 5th March 2021 to 1st April 2021

Officer in charge: Mr Peter Jones

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Piya Kitchen Ltd

Address of Premises: 74-76 High Street Epping Essex CM16 4AE

Brief Description

Variation of existing premises licence including change of hours and change to plans layout

Late Night Refreshment

Friday to Saturday 23.00 – 00.00 indoors and outdoors

The Sale by Retail of Alcohol

Sunday to Thursday 09.30 – 23.00, Friday to Saturday 09.30 – 00.00 On and Off the premises

Extending the licence area to include the garden and front side

Opening times

Sunday to Thursday 09.30 – 23.30, Friday to Saturday 09.30 – 00.30

Consultation Period From: 4th March 2021 – 31st March 2021

Officer in charge: Debbie Houghton

Applicant name: Gift Angels

Address of Premises: Unit 2, New House Farm, Sheering Lower Road, Sawbridgeworth, Herts, CM21 9LE

Brief details of the natures of the application:

New application for internet and online sales of Alcohol, the storage of Alcohol and the delivery by courier of Alcohol gift boxes.

Monday to Saturday 08.00 – 20.00pm, off sales only.

There is no access to members of the public or open to members of the public.

Consultation Period From: 3rd March 2021 – 30th March 2021

Officer in charge: Debbie Houghton

Applicant name: Helen Reynolds of Brick Lock Orchard Ltd

Address of Premises: Brick Lock Cottage, Temple Farm Drive, Roydon, Essex, CM19 5EW

Brief details of the natures of the application:

Manufacturer of cider.

The proposed licence looks to include:

- The supply of alcohol for consumption off the premises.
- Sales are to take place during the following hours: Monday to Sunday 09:00 hours to 21:00 hours.
- The premises opening hours: Monday to Sunday 09:00 hours to 21:00 hours.

Consultation Period

From: 10th March 2021

To: 7th April 2021

Officer in charge: Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer

Kim Tuckey 01992 564034
Debbie Houghton 01992 564336
Handan Ibrahim 01992 564153
Denise Bastick 01992 564334
Hannah Gould 01992 564721
Peter Jones 01992 564166

PLANNING

None this week.

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

Countrycare's Catch-up

Winter 2020-2021



As the season draws to a close, we welcome Spring and take the opportunity to reflect on Winter. Although this Winter has been a very different one with the additional Covid-19 challenges, nature has prevailed, and Spring is just around the corner.

Winter is generally considered the hardest season for wildlife so much so that some species opt out of the season altogether, be it by migration (leaving for warmer climates) or hibernation (a state of dormancy).

Throughout the season Countrycare has been kept busy: checking in on the array of nature reserves, taking on habitat management where possible and doing lots of planning optimistically for an exciting year ahead!

We hope you enjoy hearing a little of what we, and nature, have been up to this Winter, as well as some of the first signs of Spring to keep an eye out for!

What's about? – Fantastic Fungi

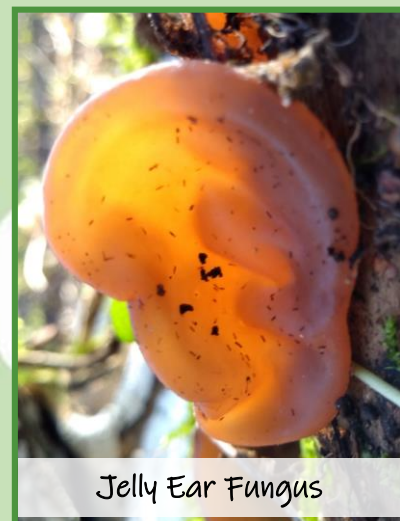
During the darker months of the year, fungi can be a colourful relief!

Fungi were once thought to be a type of plant; however, we now know that fungi is in a group of its own. They have complex cells like animals, they cannot make their own food from sunlight like plants can, and they usually cannot move. Fungi has many vital roles including: being used to kill bacteria in medicines, a type of food (yeast and mushrooms) and a key component in decomposition of organic matter.

Fun fact: There are over 100,000 known species of fungi!

Jelly Ear Fungus: Mainly spotted in Winter growing on deadwood. The fungus has a jelly-like consistency and holds the ability to rebuild itself following desiccation.

Witches Butter Fungus: This fungus is gelatinous and becomes harder once it dries, again most commonly found on deadwood. This is a parasitic fungi, feeding on other fungi which eat deadwood.



Jelly Ear Fungus



Witches Butter Fungus



Seasonal Highlights - Winter

Here are some snaps taken this Winter from our nature reserves.

- Norton Heath is usually a beautiful heath with some ponds. Although, after the heavy rain many of the ponds were overflowing and interconnecting with the paths. However, come Summer-time these ponds are likely to be completely dried up.
- We assure you that we have not imprisoned this little Bloom of Ladybirds. They have actually taken refuge under this wire; preparing for the cold by huddling together and hibernating for the winter, usually waking up in March.
- Our sites were looking magical following the snowfall this winter. Unfortunately this Daffodil had flowered just before the frost which often happens in February due to the fluctuation from mild to frost. Elsewhere in the district, Foster Street Burial ground looked particularly peaceful in the snow framed by the Yew tree avenue.



Volunteer update

This winter saw the end of a tricky year for us all. Despite these challenges the Countrycare Volunteers' efforts were not dampened. Many volunteer days were lost or restricted due to Covid-19 regulations. However, 21 volunteer days were still able to take place which totalled up to 1260 volunteer hours!



This Winter there was a focus on the heathland at Chigwell Row Wood Local Nature Reserve. The volunteers were tasked with removal of tree saplings (including Aspen and Turkey Oak) which would have grown to compete with heather species. Gorse was reduced to maintain its health and limit its extent across the heathland. Work was also completed at Linder's Field Local Nature reserve, removing some Holly- a fast growing woodland plant which can become dominant and "choke out" other valuable woodland species therefore reducing the woodland's diversity.



Looking for the first signs of Spring

Hearing the first gentle buzz of a Bumble Bee is a sure sign of Spring being just round the corner! With the first glimpse of warmer weather the hibernating bees emerge and the queens will begin the quest of finding a suitable nest.

Snowdrops are one of the earliest to make an appearance, hence often being a symbol of hope. These white flowers can be found throughout the UK although they are not native. They generally grow up to 15cm tall, preferring damp soil, often in woodlands or by rivers. Snowdrops emerge much earlier than many other flowers and they don't rely on pollination- instead they reproduce by bulb division.



We invite you to visit our social media pages to keep in touch and learn about our other nature reserves – there might be one closer than you think!

Facebook: www.facebook.com/EFCountrycare

Twitter: www.twitter.com/efcountrycare



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Webcast views

Over the last 28 days to 8 March 2021

All Epping Forest District Council webcasts are available to watch on the microsite for 2 years after the live date. Go to the [Watch a meeting](#) page on the website for links to all our public webcast meetings.

Top 10 webcast views

There were 4,954 views of all our webcasts over the last 28 days to 8 March 2021.

The table below shows the Top 10 webcasts of public meetings, and does not include internal meetings or training sessions.

Webcast title	Live date	All views	Live views	Archive views	Times shared
Council	08/02/2021 19:00	1386	775	611	6
Council	25/02/2021 19:00	306	46	260	0
Cabinet	11/02/2021 19:00	278	40	238	0
Area Planning Sub-Committee West	10/02/2021 19:00	150	29	121	3
Area Planning Sub-Committee South	24/02/2021 19:00	129	52	77	1
Area Planning Sub-Committee East	03/03/2021 19:00	125	78	47	0
Overview & Scrutiny Committee	02/02/2021 19:00	79	0	79	0
Housing service webinar	20/01/2021 14:40	73	0	73	1
Cabinet	21/01/2021 19:00	57	0	57	0
Area Planning Sub-Committee East	03/02/2021 19:00	55	0	55	0

What is a view?

A view is the number of times a webcast has been played and must be for a minimum of 1 minute.

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Dear Resident

Tackling night-time, anti-social behaviour at High Beach, Epping Forest

The High Beach area of Epping Forest has experienced issues with anti-social behaviour for at least the last 15 years. The anti-social behaviour occurs most evenings, irrespective of the season, or weather, and is mainly centred around the Pillow Mounds car park with visitors arriving by car.

The Forest Forum launched a change.org petition 'Stop the anti-social behaviour and littering in Epping Forest', in July 2020, while residents launched a 'Make High Beach Safe' campaign, in June 2020, campaigning for a reduction in noise, traffic offences and intimidating behaviour. The behaviours cited as causing concern include

- Illegal drug use and dealing of illegal substances
- Littering, particularly that associated with 'legal high' use, alcohol and fast food consumption
- Night-time noise disturbance caused by cars (engine revs, horns, driver action etc.) firework use and loud music
- Hazardous 'joy ride' style driving and speeding.
- Intimidation or abuse of other users of Manor Road

The Community Safety Partnership are working collaboratively with Epping Forest District Council, Essex Police, North Essex Parking Partnership and the City of London Corporation to reduce, and where possible eliminate, the anti-social behaviours demonstrated by late night visitors.

Since July 2020, City Corporation staff have undertaken additional night shifts, with support from Essex Police, to enforce the night-time byelaw parking restrictions in the Pillow Mounds car park, however this activity is not sustainable in the long term. As soon as the patrols reduce, the night-time activity is likely to resume and a more permanent solution is being sought.

The night-time closure of the High Beach car park may present a simple and cost-effective solution to address issues by disrupting and deterring use of the main parking area at night-time.

Night-time closure of High Beach Car Park, including highway access on Manor Road.

The Community Safety Partnership reviewed several proposed solutions to the issues.

- Remodelling the car park/highway to allow closure without highway access restrictions,

- Use of automatic number plate reader cameras to facilitate enforcement action (byelaw or criminal) on the vehicle owners and
- Night-time road closures by installation of gates.

The former two would be expensive, take considerable time to implement and may not fully address the issues or stop incidents occurring.

The Partnership have concluded that a road closure, using gates, at night-time is the most effective and financially achievable solution, particularly for an experimental phase to test effectiveness in the first instance.

This type of road closure was tested during the initial Covid-19 lockdown response when all Forest car parks were closed. At High Beach this was achieved using concrete blocks to close off Manor Road. The result of the road closure was a marked reduction in anti-social behaviour, littering and inappropriate car park use.

It is proposed that the highways authority install gates which can perform the same function without denying access during the day when the anti-social behaviours are not prevalent.

The ability to swiftly block access, such as closing the car park or implementing restrictions on illegal public gatherings, could if necessary support any future Covid-19 pandemic associated lockdown restrictions. A further benefit would be the release of staff for both the City Corporation's Forest Keepers and Officers from Essex Police at this location which can then be redeployed to other important community safety functions.

Using an Experimental Traffic Regulation Order (ETRO) Essex County Council (the highway authority) will install gates at either end of High Beach Car Park, Manor Road to facilitate the ability to temporarily close a 200m section of road which provides access to 96 marked, car parking bays. The proposed gates will be highway compliant with high visibility, reflective markings, so they are quickly recognisable to drivers at night.

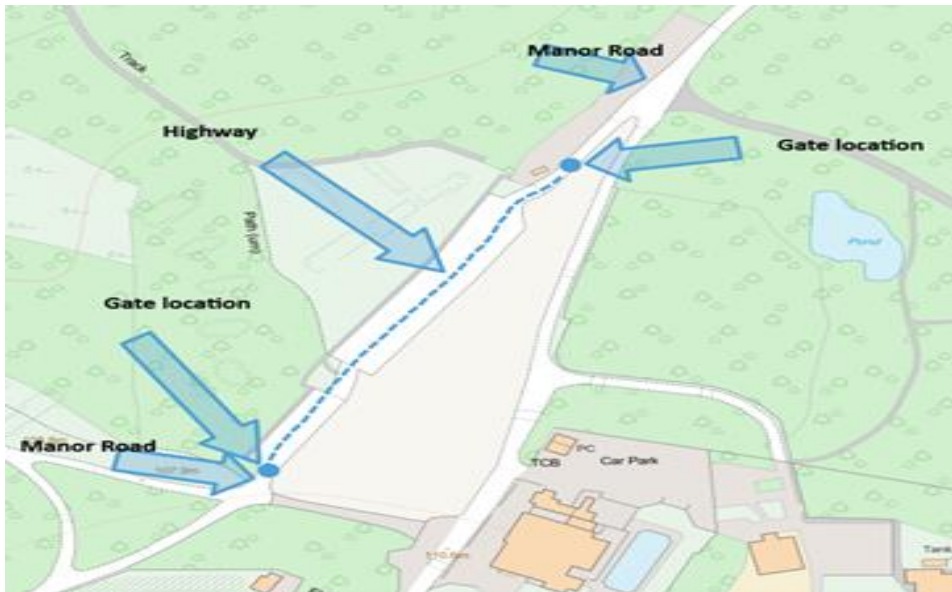


Figure 1

The gates will be closed at night-time, imposing travel access restrictions during the hours of darkness. Current proposals suggest closure between sunset and 0730hrs daily.

Signage will direct drivers approaching from Avey Lane (SW) to bypass the closed section via Wellington Hill and Pynest Green Lane and from Forest Side/Claypit Hill (NE) via Paul's Nursery Road junction. These alternative routes allow drivers to divert around the closure with minimum impact on travel distance (<1 mile) during the hours of darkness.

The proposed gates and signage will be funded by Essex Police Fire & Crime Commissioner (PFCC) Community Safety Development Fund and Epping Forest Community Safety Partnership at a cost of £12,700. The City Corporation will provide long-term assistance by assuming responsibility for gate opening and closing.

The proposal has support from the following organisations.

- Essex Police
- Essex Highways
- Essex County Council Highway Panel (Epping Forest Local Highway Panel)
- County Councillors
- Epping Forest District Council – Community Resilience Service
- District Councillors
- North Essex Parking Partnership

This proposed night-time closure is experimental, an ETRO can only stay in force for a maximum of 18 months while the effects are monitored and assessed.

As a resident who will be directly affected by the proposed night time closure, the Community Safety Partnership are informally consulting with you prior to the ETRO being advertised and put in place as we welcome your views and want to give you the opportunity to respond before progressing the implementation of the ETRO by Essex Highways.

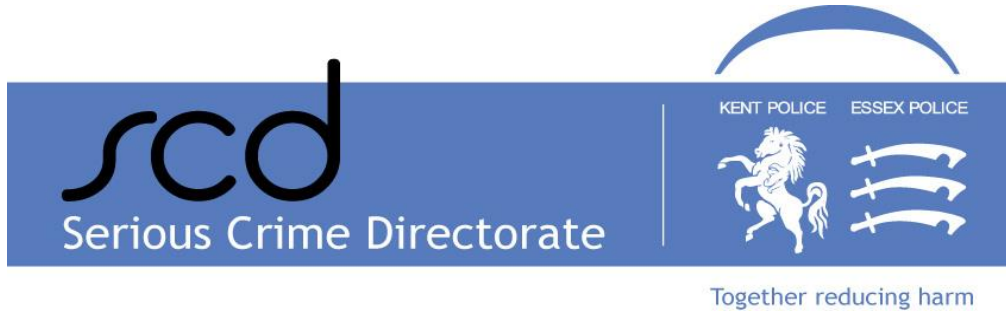
If you have any comments, objections or feedback please email the Community Safety Partnership at csp@eppingforestdc.gov.uk no later than Friday 26th March 12noon after which we will progress the implementation of the ETRO.

Once in place, members of the public have 6 months to raise any comments/objections. If no comments/objections are raised then a decision will be made whether to make the experimental order permanent.

Kind regards

Caroline Wiggins

Lead Officer for Epping Forest Community Safety Partnership



CRIMINAL INTELLIGENCE ANALYSTS BRIEFING PAPER

Author: 42070167 Joanna Wallaker
Date:04/03/21 Reference: 42-054-21

Burglary Offences in RM4

It was identified that MoneySupermarket.com (<https://www.moneysupermarket.com/money-made-easy/burglary-hotspots/>) was showing RM4 as the 2nd highest burglary hotspot in the UK.

However, it does seem the table in that link has been completed incorrectly as if RM4 has a burglary rate of 69.26 per 1000 then that would make it 1st and therefore the highest burglary rate in the UK. Postcode B5 appears to have been misplaced in the table.

Analysis of police data has shown that RM4 postcode does not feature as one of the highest areas for burglary dwelling. The table below shows RM4 in comparison to the other postcodes in the West LPA:

Postcode	2019	2020	2021	Total
RM16	159	82	13	254
IG10	148	87	4	239
RM15	138	79	7	224
SS17	109	101	9	219
EN9	87	101	13	201
CM13	115	81	4	200
RM18	112	47	4	163
CM14	85	67	10	162
RM17	84	62	12	158
IG9	83	67	4	154
CM18	58	74	12	144
CM16	64	72	4	140
IG7	68	68	3	139
CM15	72	60	5	137
CM19	64	67	6	137
CM20	63	59	8	130
CM17	44	33	1	78
CM5	35	22	3	60
RM20	28	15	4	47
CM4	28	17	1	46
RM19	18	15	0	33
E4	10	16	2	28
RM4	8	12	0	20
RM14	5	4	1	10
IG8	4	5	0	9
EN10	3	4	0	7
CM21	2	4	0	6
EN11	3	0	0	3
CM22	0	2	0	2
SS16	0	1	0	1
Total	1697	1324	131	3152

Additionally, Burglary Other in RM4 is not at high levels in West LPA:

Postcode	2019	2020	Total
CM20	102	60	162
CM14	80	47	127
EN9	60	56	116
CM13	57	39	96
CM15	52	38	90
CM16	53	33	86
CM19	38	36	74
IG10	34	24	58
CM18	29	25	54
CM17	24	17	41
IG7	23	12	35
RM4	19	9	28
CM4	18	9	27
CM5	18	7	25
E4	4	4	8
IG9	6	1	7
EN10	2	3	5
CM21	3	1	4
CM22	0	1	1
IG8	1	0	1
RM14	0	1	1
Total	623	423	1046

MET Analyst Joanne Clayton said that RM4 was also not a hotspot area on the MET side.

It is worth noting that on another Money Supermarket web page regarding burglary hotspots, RM4 does not feature at all:

<https://www.moneysupermarket.com/home-insurance/burglary-and-theft/>

EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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